

URC Children and Youth Ministry Safety Policy

In a nutshell...

- Each person working with children at URC will be screened by the Ministry Director.
 - 1) Each person will fill out and submit a “Children and Youth Ministry Information Sheet” (see below) prior to working with children.
 - 2) The Ministry Director will be authorized to ask “*any and all relevant inquiries regarding the moral qualifications of a given volunteer that are required to work with youth and children. (up to and including, but not necessarily a criminal background check)*”
- Each new person working with children at URC will be instructed by the Ministry Director relating to items in the policy and other relevant issues.
- There should be two workers in preschool and elementary classes at all times.
- Teachers and other lead Sunday school workers must have been attending URC for more than 6 months.
- Other topics covered: propriety, permission slips and medical release forms, what we will do if abuse is reported, guidelines for discipline in classrooms and diapering/ bathrooms. The policy is available upon request from the church office.

Information sheet for Children's Ministry volunteers and employees

Name:		Phone:	
Address:		City, state, zip:	
DL#:		DOB:	
Most recent (2) states of residence:			

I authorize the representatives of University Reformed Church to make any and all appropriate inquiries regarding my background, including, if desired, a criminal investigation check. I waive the right to any future knowledge or notice of such inquiries.

Signature: _____ Date: _____

All information will be held in confidence and used by ONLY for the purpose stated above.

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